



The Regional Electricity Regulators Association of Southern Africa (RERA) was established by the South African Development Community (SADC) Ministers responsible for Energy as a formal association of electricity regulators at a meeting held in Maseru, Lesotho on 12 July 2002. The Association was established in terms of the SADC Protocol on Energy (1996), the SADC Energy Co-operation Policy and Strategy (1996), the SADC Energy Sector Action Plan (1997), the SADC Energy Activity Plan (2000) and in pursuit of the broader initiative of the New Partnership for Africa's Development (NEPAD) and the African Energy Commission (AFREC).

The mission of RERA is to facilitate the harmonisation of regulatory policies, legislation, standards and practices and to be a platform for effective cooperation among energy regulators within the SADC region.

Applications are hereby invited from qualified Tanzanian citizens for the following position at the RERA Secretariat based in Windhoek, Namibia:

Program Officer

Contract Period: 3 Years (Renewable)

Summary of work and responsibilities:

The Program Officer (PO) shall be responsible for the planning, implementation, monitoring & evaluation and reporting on programme activities of RERA.

Key Result Areas:

The key result areas shall include the following:

1. Coordinate and supervise the implementation of programmes;
2. Initiate, design and develop strategic and short-term implementation plans of the Association's programmes;
3. Programme planning and development;
4. Prepare reports (monthly, quarterly and annual reports);
5. Managing and monitoring programme budgets;
6. Working in close liaison with Association's Portfolio Committees and Subcommittees, stakeholders and cooperating partners;
7. Planning and organising programme meetings, workshops, seminars, conferences and other important events;
8. Support advocacy and communication of the Association's programme activities;
9. Monitoring and evaluation of various programme activities.

Skills and Experience:

The basic skills and experience requirements are as follows:

- Should be holder of at least a bachelor's degree in economics, engineering, business or public administration, social science, project management or equivalent;
- At least five years experience of work in the programme planning, implementation, monitoring & evaluation and reporting
- Strong technical knowledge/skills of the energy sector and current regional challenges
- Experience in the design and implementation of monitoring & evaluation strategies;
- Demonstrated capacity to lobby and persuade others;
- Tactful, team player and capacity to work on various tasks simultaneously;
- Experience in organising and managing functions/events ;
- Strong writing skills;
- Excellent computer skills and proficiency in MS Word, Excel, PowerPoint;
- Strong presentation and facilitation skills;
- Proven ability to work in a dynamic stressful environment with minimal supervision;
- Excellent spoken and written English.

NB: The successful candidate must be prepared to travel extensively.

Interested applicants can submit their written applications, CVs detailing background, qualifications, career development and experience, with certified copies of their educational qualifications to:

**Regional Electricity Regulators Association,
C/o The Director General,
Energy and Water Utilities Regulatory Authority,
6th Floor Harbour View Towers,
Samora Avenue / Mission Street,
P. O. Box 72175,
Dar es salaam.**

Closing date: **Friday, 29th May 2009**

If you do not hear from EWURA within one month after the closing date, please consider your application unsuccessful and no documents will be returned.