

**UNITED REPUBLIC OF TANZANIA**  
**Energy and Water Utilities Regulatory Authority (EWURA)**  
 6<sup>th</sup> Floor, Harbour View Towers, Samora Avenue,  
 P.O. Box 72175, Dar es Salaam  
 Website: [www.ewura.com](http://www.ewura.com)

**LICENCE APPLICATION FORM FOR WATER SUPPLY AND  
SEWERAGE**

For EWURA Use Only	
Date Received:	Docket Number:
Time Received:	Received by:

**IMPORTANT NOTE:** Complete this form and return it with all other relevant enclosures to the Director General at the above address.

In order to avoid unnecessary delays, answer fully all items and submit to EWURA all of the information it requires to consider this application. EWURA will not process this application until it has been found to be complete.

When completing this form, PRINT USING BLUE OR BLACK INK ONLY. Where options are given, tick the relevant box. Leave no item unanswered or un-ticked. If an item seems not applicable to the specific application, the applicant should indicate with block capitals N/A means Not Applicable. Section 3 of this application contains a list of required enclosures. The applicant should ensure that all required documentation is enclosed and that each separate sheet of information attached to the application corresponds to a specific item in the application. Where there is a requirement to provide documentation on a separate sheet, it must be on clean, clear A-4 paper.

**(Pursuant to Section 7 of Cap. 414 of the R.E. 2002)**

Section 1A – General Particulars	
1. Name of Applicant:	<b>FOR EWURA USE ONLY</b>

<p>2. Registration in Tanzania:</p> <p>a) Reg. No .....  b) TIN. No .....  c) VAT No .....</p> <p>3. Physical and Postal address:</p> <p>a) Physical address(Street No., Plot no., House No):  b) Postal address:  c) Land Line Telephone Number:  d) Facsimile:  e) Cell Phone:  f) E-mail:  g) Website address:</p> <p>4. Contact Person:</p> <p>a) Contact Name:  Title:  b) Physical address (Street No., Plot No., House No):  c) Postal address:  d) Land Telephone Number:  e) Facsimile:  f) Cell Phone:  g) E-mail:</p> <p>5. Information related to the Applicant's:</p>	<p><b>FOR EWURA USE ONLY</b></p> <p>Details match registration authorities? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Further action required?  Date requested:</p> <p>Date received:  Complete Address?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Further information required?  <input type="checkbox"/> Yes <input type="checkbox"/> No  Date requested:  Date received:</p> <p>Complete details provided?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Further information required?  <input type="checkbox"/> Yes <input type="checkbox"/> No  Date requested:  Date received:  Complete details provided?</p>
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<p><i>(Use additional sheets)</i></p> <ul style="list-style-type: none"> <li>• Management Team</li> <li>• Managing Director (where applicable)</li> </ul> <p>a) Name:</p> <p>b) Title:</p> <p>c) Contact address:</p> <p>d) Telephone number(s):</p> <p>e) Email address:</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Further information required?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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<p>a) Name:</p> <p>b) Title:</p> <p>c) Contact address:</p> <p>d) Telephone number(s):</p> <p>e) Email address:</p> <p>a) Name:</p> <p>b) Title:</p> <p>c) Contact address:</p> <p>d) Telephone number(s):</p> <p>e) Email address:</p>	<p><b>FOR EWURA USE ONLY</b></p> <p>Further information required?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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**Section 1B – Details of licence application**

<p>6. Types of licenced activity applied for:</p> <p>a) <input type="checkbox"/> Water Supply</p> <p>b) <input type="checkbox"/> Water Supply and Sewerage Services</p> <p>7. Desired date for licence to take effect:</p> <p><b>Day            Month            Year</b></p>	<p>Further information required?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Date requested</p> <p>Date received</p>
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<b>Section 1C – Financial Stability</b>	
<p>8. Banker's Details in Tanzania:</p> <p>a) Banker's Name:</p> <p>b) Address:</p> <p>c) Contact person and details</p> <p><i>Use additional sheets if necessary</i></p>	<p>Further information required?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Date requested:</p> <p>Date received:</p>
<p>9. If applicable, any other significant referees on the Applicants Financial Status</p> <p>a) Name of Referee/Entity:</p> <p>b) Address:</p> <p>c) Contact person and details:</p> <p><i>Use additional sheets if necessary</i></p>	<p><b>FOR EWURA USE ONLY</b></p> <p>Further information required?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Date requested:</p> <p>Date received:</p>
<p>10. Applicant's proposed investment over the next five years</p> <p>a) Currency: <input type="checkbox"/> TShs <input type="checkbox"/> US\$ <input type="checkbox"/> € <input type="checkbox"/> £ <input type="checkbox"/> ¥</p> <p>b) Amount (million):</p>	<p>Further information required?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Date Requested</p> <p>Date Received</p>
<p>11. Sources of funding for proposed investment:</p> <p><input type="checkbox"/> Internal funding (provide details)</p> <p><input type="checkbox"/> External (provide details)</p> <p><input type="checkbox"/> Other (specify)</p> <p><i>Use additional sheet if necessary</i></p>	<p>Further information required?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Date Requested</p> <p>Date received:</p>

Section 2A – Technical Information	
<p>12. Fill the attached sheet</p>	<p>Further information required?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>13. On a separate sheet, provide a detailed description of water and sewerage quality plan comprising:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Sampling plan</li> <li><input type="checkbox"/> Performance monitoring</li> <li><input type="checkbox"/> Reporting</li> </ul> <p>14. On a separate sheet, provide a detailed description of all ongoing and proposed projects, comprising:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Feasibility Study</li> <li><input type="checkbox"/> Project Document</li> <li><input type="checkbox"/> Site Maps</li> <li><input type="checkbox"/> Land use Plan</li> <li><input type="checkbox"/> Design and As-built Drawings</li> <li><input type="checkbox"/> Process Flow Diagram</li> </ul> <p>15. On a separate sheet, provide project implementation time schedule of the project described in question 42 if such information is not already provided.</p> <p>16. On a separate sheet, list and attach evidence of all required consents issued by relevant authorities:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Building Permit</li> <li><input type="checkbox"/> Licence for Portable Water</li> <li><input type="checkbox"/> Land Lease Certificate</li> <li><input type="checkbox"/> Water Abstraction Permit (Water Permit)</li> <li><input type="checkbox"/> Other (specify)</li> </ul>	<p><b>FOR EWURA USE ONLY</b></p> <p>Date requested:</p> <p>Date received:</p> <p>Further information required?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Date requested:</p> <p>Date received:</p> <p>Further information required?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Date requested:</p> <p>Date received:</p> <p>Further information required?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Further information required?  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Date Requested</p> <p>Date Received</p>

**Section 2B – Commercial Aspects**

17. Indicate the intended market for the licensed goods and/or services

- Bulk Supplies
- Retail Supplies
- Operator ship
- Leasing Assets
- Export Abroad
- Own Consumption
- Other (specify)

Further information required?  
 Yes  No

Date requested:

Date received:

18. On a separate sheet, as applicable, provide a list and attach copies of all relevant:

- contracts or agreements
- approved tariffs in use
- permits,
- memoranda of understanding (if any) governing commercial transactions of regulated goods and services.

Further information required?  
 Yes  No

Date requested:

Date received:

19. On a separate sheet indicate the area you intend to serve.

Further information required?  
 Yes  No

Date requested:

Date received:

**Section 3 – List of Enclosures**

20. Indicate below the copies of, or extracts from, the following documents the applicant is providing in this application:

- CVs of Chairman, Manager and others in the Management Team
- Memorandum of Understanding

Are all required information and inclusions provided?

Yes  No

Further information required?

Yes  No

- Business Plan
- Approved tariffs
- Feasibility Study
- Project Document
- Site Maps
- Land use Plan
- Design and As-built Drawings

Date requested:  
 Date received:  
 Are all details completed in full?  
 Yes  No  
 Further action required?

**Section 4 – Declaration By The Applicant**

I hereby declare that I am authorized to make this application on behalf of the applicant and that to the best of my knowledge the information supplied herein is correct and that within a reasonable period of time after notice, I undertake to provide whatever additional information EWURA may require in order to evaluate this application.

**SWORN/AFFIRMED** at..... )  
 by the said.....who is identified to )  
 me by...../known to me personally) .....  
 the latter being known to me personally this ) **DECLARANT**  
 .....day of .....2007 )

**BEFORE ME:**

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**COMMISSIONER FOR OATHS**

**SUMMARY FOR OFFICIAL USE ONLY**

1. Name of Applicant	
2. Date of submission	
3. Docket Number	

4. Fees Paid	
5. Receipt Number	
6. Results of verification for completeness	
7. Dates and Newspapers in which Application was advertised:	
8. Results of Public Hearing	
9. Recommendation by EWURA Management	
10. Decision of EWURA Board of Directors	
11. Issue date of Licence	
12. Expiring date of Licence	
13. Other Relevant information	