

THE ELECTRICITY ACT
(CAP 131)

RULES

THE ELECTRICITY (ELECTRICAL INSTALLATION SERVICES) RULES, 2019

(Made under sections 8(3), 45 and 46)

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THE ELECTRICITY ACT,
(CAP 13)

THE ELECTRICITY (ELECTRICAL INSTALLATION SERVICES) RULES, 2019

(Made under sections 8(3), 45 and 46)

PART I
PRELIMINARY PROVISIONS

- Citation 1. These Rules may be cited as the Electricity (Electrical Installation Services) Rules, 2019.
- Application 2. These Rules shall govern regulatory and licensing matters related to the provision of electrical installation services in Tanzania Mainland.
- Interpretation 3. In these Rules, unless the context otherwise requires:
- Cap. 131 “Act” means the Electricity Act;
- “applicable law” means any written law, treaty, proclamation, regulation, rule, order or by-law that is customarily treated in Tanzania as having legally binding force and which is relevant to matters pertaining to regulation of the electricity installation services;
- Cap. 414 “Authority” means the Energy and Water Utilities Regulatory Authority established under the provisions of the Energy and Water Utilities Regulatory Authority Act;
- “kV” means kilovolts”;
- “FTC” means a Full Technician Certificate;

“licence” means an electrical installation licence issued by the Authority as prescribed under Scheduled Four of these Rules;

“licensee” means the holder of a licence;

“linesmen” means people who are qualified for construction and maintenance of the transmission and distribution lines;

“specialized electrical installation works” means works which are required to be done by specialized skilled personnel in a particular area of the electrical engineering field with enough practical experience including live line works, motor rewinding, cable jointers, renewable energy, linesmen, and biomedical engineering electrical installation works;

“NTAL” means National Technical Award Level;

"high voltage" means any voltage in excess of 33,000 volts

"medium voltage" means any voltage in excess of 1,000 volts but not exceeding 33,000 volts;

"low voltage" means any voltage not exceeding 1,000 voltage

PART II LICENSING PROCEDURES

Obligation to Apply for
a Licence

4.-(1) No person shall conduct electrical installation activity without seeking and obtaining a licence issued by the Authority.

(2) A person who contravenes the provisions of sub rules (1) commits an offence and shall, on conviction, be liable to a fine of five million shillings or to imprisonment for a term not exceeding five years, or to both.

Licence Application

5.-(1) An applicant shall, in a manner to be prescribed by the

Procedure

Authority apply for a licence and the application shall be accompanied by such documents or records that may be required by the Authority.

- (2) An application for a licence shall be accompanied by:
- (a) certified copies of the applicants, academic certificates;
 - (b) a curriculum vitae in the format prescribed by the Authority in the First Schedule;
 - (c) a recently taken passport size colored photo; and
 - (d) relevant work permits for non citizens applicants,

(3) Any certificate under sub rule 2(a) issued by a foreign institution must be certified by the relevant authority in Tanzania.

(4) An application for a licence under this rule shall be accompanied by a non refundable application fee as prescribed in the Second Schedule.

Classes of Electrical
Installation Licences

6.- (1) The following shall be the classes of a licence issued by the Authority:

- (a) Class A issued to carry out electrical installation works at all voltage levels;
- (b) Class B issued to carry out electrical installation works of medium voltage level up to 33,000 Volts;
- (c) Class C issued to carry out all electrical installation works not exceeding 400 Volts;
- (d) Class D issued to carry out all electrical installation works not exceeding 220 Volts

- (e) Class “W” issued to carry out electrical installation works under electrical supervisors who possess licences Class A, B, C or D.

- (f) Class “S1” issued to conduct specialized electrical

- installation works in all voltages;
- (g) Class “S2” issued to conduct specialized electrical installation works up to 33000Volts; and
- (h) Class “S3” issued to conduct specialized electrical installation works up to 400Volts.

(2) Notwithstanding the scope of works prescribed in class A, B,C, and D, the licensee under these classes shall not be allowed to undertake any work under specialized licence.

Minimum Licensing
Requirements for
Obtaining an Electrical
Installation Personnel
Licence

7.- (1) No person shall be issued with an electrical installation licence unless the applicant meets the following minimum requirements:

- (a) for a **Class “A”** licence, possession of any of the following:
 - (i) Certificate of Registration as Professional Electrical Engineer and three years relevant practical experience in electrical installation works, one of which in high voltage installations;
 - (ii) Bachelor degree in electrical engineering or electromechanical engineering or National Technical Award level 8 and four years of relevant practical working experience in electrical installation works, two of which in high voltage installations;
 - (iii) National Technical Award Level 7 or Higher Diploma in Electrical Engineering and five years of relevant practical experience in electrical installation works three of which in high voltage installations;
 - (iv) National Technical Award Level 6 or Full Technician Certificate in electrical engineering and seven years of relevant practical working experience in electrical installation works, four of which in high voltage installations;
- (b) for a **“Class B”** licence, possession of any of the

following:

- (i) Certificate of Registration as Professional Electrical Engineer and three years relevant practical experience in electrical installation works, one of which in Medium voltage installations;
 - (ii) Bachelor degree in electrical engineering or electromechanical engineering or National Technical Award level 8 and three years of relevant practical working experience in electrical installation works, two of which in Medium voltage installations;
 - (iii) National Technical Award Level 7 or Higher Diploma in Electrical Engineering and four years of relevant practical experience in electrical installation works one and half of which in Medium voltage installations;
 - (iv) National Technical Award Level 6 or Full Technician Certificate in electrical engineering and six years of relevant practical working experience in electrical installation works, three of which in Medium voltage installations;
- (c) for a “**Class C**” licence, possession of any of the following :
- (i) Bachelor degree in electrical engineering or electromechanical engineering or National Technical Award level 8 or equivalent degree in Electrical Engineering;
 - (ii) National Technical Award Level 7 or Higher Diploma in Electrical Engineering or equivalent and one year of relevant practical experience in electrical installation works;
 - (iii) National Technical Award Level 6 or Ordinary Diploma in Electrical Engineering or Full Technician Certificate in electrical engineering or equivalent and two years of relevant practical

- working experience in electrical installation works;
- (iv) National Technical Award level 4 or Trade Test Grade I or its equivalent and four years of relevant practical working experience in electrical installation works;
 - (v) Trade Test Grade II, or its equivalent and six years of relevant practical working experience in electrical installation works.
- (d) for a “**Class D**” licence, possession of any of the following :
- (i) NTAL 7/Higher diploma, NTAL 6 / FTC;
 - (ii) NTAL 4 or Trade Test Grade I or II or equivalent and one year of relevant practical experience in electrical installation works;
 - (iii) Trade Test Grade III or its equivalent and three years of relevant practical experience in electrical installation works; ;
- (e) for a “**Class S1**” licence, possession of any of the following:
- (i) Certificate of Registration as Professional Electrical Engineer and three years relevant practical experience in specialized electrical installation works, one of which in high voltage installations
 - (ii) Bachelor degree in electrical engineering or electromechanical engineering or National Technical Award level 8 and four years of relevant practical working experience in specialized electrical installation works, two of which in high voltage;;
 - (iii) National Technical Award Level 7 or Higher Diploma in Electrical Engineering and five years of relevant practical experience in specialized electrical installation works three of which in high voltage installations;;

- (iv) National Technical Award Level 6 or Full Technician Certificate in electrical engineering and seven years of relevant practical working experience in specialized electrical installation works, four of which in high voltage installations;
- (f) for a “**Class S2**” licence, possession of any of the following:
- (i) Certificate of Registration as Professional Electrical Engineer and three years relevant practical experience in specialized electrical installation works, one of which in Medium voltage installations;;
 - (ii) Bachelor degree in electrical engineering or electromechanical engineering or National Technical Award level 8 and three years of relevant practical working experience in specialized electrical installation works, two of which in Medium voltage installations;;
 - (iii) National Technical Award Level 7 or Higher Diploma in Electrical Engineering and four years of relevant practical experience in specialized electrical installation works for one and half years of which in Medium voltage installations ;
- (g) for a “**Class S3**” licence, possession of any of the following :
- (i) Bachelor degree in electrical engineering or electromechanical engineering or National Technical Award level 8 or equivalent degree in Electrical Engineering and one year of relevant practical working experience in the specialized electrical installation works;r;
 - (ii) National Technical Award Level 7 or Higher Diploma in Electrical Engineering or equivalent and two years of relevant practical experience in specialized electrical installation works ;
 - (iii) National Technical Award Level 6 or Ordinary Diploma in Electrical Engineering or Full

Technician Certificate in electrical engineering or equivalent and three years of relevant practical working experience in specialized electrical installation works;

(iv) National Technical Award level 4 or Trade Test Grade I, II or its equivalent and four years of relevant practical working experience in specialized electrical installation works.

(h) for a “**Class W**” licence, possession of either a Trade Test Grade I, II, or III, beginners, Short courses, Intermediate courses or Advanced certificate in electrical installation from recognized technical institutions;

(2) Notwithstanding the Academic qualifications described above, an applicant accredited by a recognized Academic Institution in a level similar to the above qualifications may be awarded a licence commensurable to the level of accreditation provided the applicant meets other licensing conditions.

(3) In addition to the requirement prescribed in these Rules, and at the discretion of the Authority, any applicant for a licence may be required to undertake an oral or practical interview, which shall be conducted by the Authority.

Evaluation of applications

8. – (1) The Authority shall constitute a committee to evaluate all applications to verify their completeness and legality of information contained therein and give recommendation to the Board for decision.

(2) The committee constituted under sub-rule (1) shall comprise the following members:

- (a) The Director of Electricity who shall be the Chairperson;
- (b) The Director for Legal Affairs;
- (c) The Manager for Electricity Transmission and Distribution

- (d) The Manager for Licensing and Enforcement;
- (e) Principal Electricity Inspector;
- (f) One Officer from Licensing and Enforcement Unit;
- (g) Two members from the training institutions; and
- (h) One member from the Ministry responsible for electricity matters.

(3) The committee shall be served by the secretariat comprised by the Senior Electricity Inspector and the Assistant Licensing Officer.

(4) Upon receiving a complete application, the committee shall evaluate the application and give its recommendation to the Authority for decision.

(5) The Committee shall hold meetings for evaluating the applications at such time and place as may be necessary.

(6) Except for members of the committee from outside the Authority, all other members may appoint representatives in case they are absent on the date scheduled for a meeting.

Grant of a Licence

9. – (1) The Authority shall, upon receipt of recommendation from the committee, decide to:

- (a) grant the application and issue a licence for a term of two years;
- (b) refer back the application; or
- (c) deny the application.

(2) Notwithstanding the licence term prescribed in sub rule (1), the Authority may issue a licence for a shorter term when the circumstances so requires and may grant the Applicant any licence class appropriate to his academic qualification and experience regardless of the licence class applied.

(3) Notwithstanding the provisions of these Rules, the Authority may not issue a licence to any person if such person's employment may result to conflict of interest with his employer by being licensed or exempt such person at the Authority's own motion or upon application

or recommendation by the employer.

(4) An applicant who is granted a licence by the Authority shall, within a period of three months, collect the licence from the Authority upon payment of the licence fee prescribed in the **Second Schedule**.

(5) The Authority may, upon an application, exempt any person from payment of a licence fee prescribed under these Rules.

(6) Without prejudice to the requirements contained in these Rules, all applicants for Specilized licence in live line maintenance works must be certified by Tanzania Electric Supply Company Limited.

Denial of a Licence

10.-(1) The Authority may deny issuance of a licence under these Rules where:

- (a) the Authority is satisfied that the application does not comply with the provisions of this Act or any applicable law;
- (b) the Authority is satisfied that the applicant has submitted false information; and
- (c) the applicant has failed to comply with the requirements prescribed under these Rules.

(2) The Authority shall, in the event that it rejects an application for a licence, inform the applicant of such decision in writing, including the reasons thereof.

Validity, Duration and Transfer of a Licence

11-. - (1) A licence shall remain valid for the term issued, and shall not be assigned or transferred from a licensee to another person.

(2) A licensee shall keep the license for the entire term issued and any loss shall be reported to the police and the Authority.

(3) The Authority upon receipt of the loss report and an application by a licensee, may issue the duplicate upon the licensee paying the

prescribed fee in the Second **Schedule**

Renewal of a Licence

12-. - (1) A licensee shall, if it intends to renew its licence, apply to the Authority for renewal of the licence three months prior to the expiry of its licence.

(2) A licensee who fails to apply for renewal of the licence three months after expiring of the licence shall be obliged to apply for a new licence

(3) An application for renewal of a licence shall be lodged to the Authority in the manner to be prescribed by the Authority..

Suspension and
Revocation of a Licence

13.-(1) Subject to the provisions of the Act, the Authority may suspend or revoke a licence if:

- (a) the Authority discovers that the licence was obtained by deliberate or negligent submission of false information or statements;
- (b) the Authority discovers that the licence was obtained through forgery of documents;
- (c) the licensee contravenes the Act, these Rules or any terms or conditions of the licence;
- (d) a licensee who intentionally, reckssly or negligently undertakes substandard electrical installation works; and
- (e) the licensee has been convicted or found guilty of an offence under any written law.

(2) The Authority shall, before suspending or revoking a licence under sub-rule (1), give written notice to the licensee of its intention to suspend or revoke the licence and shall give the reasons for the intended suspension or revocation and require the licensee to explain within thirty days, why the licence should not be suspended or revoked.

(3) The Authority may, if a licensee notified under sub-rule (2) fails to explain to the satisfaction of the Authority, as to why the licence should not be suspended or revoked within the time specified in sub-rule 2, suspend or revoke the licence.

(4) Upon the suspension of a licence, the Authority shall specify

in writing the period of suspension.

(5) Upon the revocation of a licence, the Authority shall notify the licensee whose licence is revoked, in writing of the revocation and from the date of the Order, the licence so revoked shall no longer be of any legal force or effect.

(6) A person whose licence is revoked under these Rules is eligible to apply for a new licence only after the lapse of three years from the date of revocation of his licence.

Licence to be Returned
on Suspension or
Revocation

14-. - (1) A licensee shall, within fourteen days after receiving a copy of the Order of suspension or revocation, return the licence to the Authority.

(2) A person who contravenes the provisions of this rule commits an offence.

**PART III
OBLIGATIONS OF A LICENSEE**

Electrical
Installation Works

15.-(1) A licensee shall ensure that electrical installation works, including any additions, alterations, repairs and adjustments to existing installations are not carried out in any premises on behalf of any consumer, except by a duly licensed electrical installation personnel.

(2) A licensee shall ensure that all electrical installation works are done in accordance with the applicable National Standards in force, industrial best practice and applicable laws.

Compliance with Laws

16. At all times during the term of the Licence, the Licensee shall comply with:

- (a) applicable law, orders and directives of the Authority;
- and
- (b) applicable codes and standards on safety, hazardous substances, security, health and environment.

Testing and Inspection

17.- (1) A licensee shall test and record information on the installation so as to ensure its safety.

(2) A licensee in charge of an installation shall, after completion of the installation work, ensure that a copy “As Installed” drawing is produced and handed over to the owner of the premise for custody.

(3) A licensee shall, upon completion of an installation issue a certificate to the Client in the format prescribed in the Third Schedule.

(4) The Authority may, at any time, inspect the premises where the installation is taking place.

Accidents during y
Electrical Installation
Works

18-. - (1) A licensee shall immediately report to the Authority, any accident occurring during the course of carrying out electrical installation works.

(2) Where deemed necessary the Authority may carry out investigation for the purpose of enabling the Authority to prescribe measures to avoid reoccurrence and mitigate the effects.

(3) The Authority may, where deemed necessary, hire an independent expert for accident investigation.

Obligation of an Owner
to Ensure Inspection

19-. - (1) An owner or occupier of a premise shall ensure the installation is inspected by a licensed electrical installation personnel in accordance with the interval prescribed in the **Fourth Schedule**.

(2) the licensee shall on completion of periodic inspection issue a certificate as prescribed in the **Fifth Schedule**

(3) contravention of sub-rule (1) shall render the premise ineligible for power supply.

SCHEDULES

FIRST SCHEDULE

(Made under Rules 5(2)(b))

CURRICULUM VITAE (CV) FOR ELECTRICAL INSTALLATION LICENCE APPLICANTS

PART 1: DETAILS OF THE APPLICANT	
1.	Name of Applicant (<i>First Name, Middle Name, Surname</i>)
2.	Physical Address: Plot No: Block: Street: Sub Ward/Village: Town/City: Postal Code: Postal Address: P.O.Box: Town/City: Postal code: Tel. No.: Email: Fax No.: Cell phones:
3.	Personal Details: Date of Birth: Place of Birth: Gender (F/M):

<p>..... Nationality:</p> <p>Marital Status:.....Age:.....</p> <p>For Non-Citizen</p> <p>Name of Applicant:Country of Origin:.....</p> <p>Passport No:..... Date of Issue: Expiry Date:</p> <p>Work Permit No.: Date: of Issue: Date Expiry:</p>					
4.	<p>Employment Status</p> <p>(Begin with most recent; additional forms may be used if space provided is not sufficient)</p>				
	<table border="1"> <tr> <td> <p>Period (month , year):</p> <p>From.....</p> <p>To.....</p> <p>Employer's Name and Address (if employed):</p> </td> <td rowspan="3"> <p>Descriptions of your work, mention type of electrical installation work performed and state its voltage level. Also, include your personal responsibility/achievements</p> </td> </tr> <tr> <td> <p>Your Position:</p> </td> </tr> <tr> <td> <p>Name of Supervisor:</p> <p>Contacts: MobileNo:</p> <p>Email:</p> </td> </tr> </table>	<p>Period (month , year):</p> <p>From.....</p> <p>To.....</p> <p>Employer's Name and Address (if employed):</p>	<p>Descriptions of your work, mention type of electrical installation work performed and state its voltage level. Also, include your personal responsibility/achievements</p>	<p>Your Position:</p>	<p>Name of Supervisor:</p> <p>Contacts: MobileNo:</p> <p>Email:</p>
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<p>Name of Supervisor:</p> <p>Contacts: MobileNo:</p>					
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<p>Period (month, year):</p> <p>From.....</p> <p>To.....</p> <p>Employer's Name and Address (if employed):</p>					
<p>Your Position:</p>					
<p>Name of Supervisor:</p> <p>Contacts: MobileNo:</p>					

	Email:	
	Period (month, year): From..... To..... Employers Name and Address (if employed):	
	Your Position:	
	Name of Supervisor:	
	Contacts: MobileNo:	
	Email:	
	Period(month, year) From..... To..... Employers Name and Address (if employed)	
	Your Position:	
	Name of Supervisor:	
	Contacts	
	Mobile:.....	
	Email:.....	

5.	Education Background: From Highest to the Lowest (Vocation Training, College and Universities)			
	Date		Name of School & address	Certificate/Award (<i>Attach certified certificate/award</i>)
From	To			

SECOND SCHEDULE

(Made under Rules 5(4))

LICENCE FEE

Type / Class of Licence	Renewal Annual Fee (TZS)	Initial licence fee	Duplicate Licences fees
A, S1	100,000 / -	150,000	30,000
B, S2	80,000 / -	120,000	25,000
C,,S3	60,000 / -	100,000	20,000
D	30,000 / -	60,000	15000
W	20,000 / -	40,000	10,000
Application	-	10,000	

THIRD SCHEDULE

MADE UNDER RULE 17(3)

Certificates of Completion of an Electrical Installation

Completion Certificate for Electrical Installation

Customer Name:.....

Location of Installation: street/village

District:.....

Region:.....

Cell phone:

Insert a tick where appropriate

Type of Premises: Residential Commercial Industrial

Type of installation work carried out: New Extension Alteration

Other (specify):.....

Type of power supply: single phase three phase supply

Supply Voltage: 230V 415V 11kV 33 kV others (specify).....

Anticipate Load:

Date of completion of Installation:

CERTIFICATION

I certify that the installation detailed above has been done in accordance with existing National Standard and thoroughly inspected ready for power supply connection

Name of Licensee:

Licensee No:

Signature:

Date:

Electricity (Electrical Installation Services)

FOURTH SCHEDULE
(Made under Rule 19(1))

RECOMMENDED ELECTRICAL INSPECTION INTERVAL

TYPE OF INSTALLATION	MAXIMUM PERIOD BETWEEN INSPECTIONS (YEARS)
Domestic premises	5
Industry premises	3
Commercial premises and Hotels	2
Hospital Installations	5
Schools/ Colleges	5
Places of Public Entertainment	1
Temporary Installations	0.25
Caravans	3
Launderettes	1
Churches	5
Leisure Complexes	1
Public Buildings	5
Theatres	1
Fuel filling stations	1
Emergency lighting	3
All other Installations	To be specified

FIFTH SCHEDULE
(Made under Rule 19(2))

Electrical Installation Inspection Certificate

Customer Name:

Location of Installation: Street/Village:

District:

Region:.....

Cell Phone:.....

(Insert a tick where appropriate)

Type of Premises: Residential Commercial Industrial

Type of power supply: single phase three phase supply

Supply Voltage: 230V 415V 11kV 33 kV others (specify).....

Estimated age of the Electrical Installation: years

Date of last inspection:

Evidence of Additions or Alterations: Yes No Not apparent

Records available: Yes No

DECLARATION:

I, certify that the installation detailed above has been inspected and tested as per existing National Standard and verified to be satisfactory/unsatisfactory^{*}/require urgent attention^{*} for continued service.

Date of next inspection: (for satisfactory installation)

Name of Licensee:

Licensee No:

Signature:

Date:

^{*} Attach details of discrepancy observed

.....2019

NZINYANGWA E.MCHANY
Acting Director General