



UNITED REPUBLIC OF TANZANIA
MINISTRY OF WATER
ENERGY AND WATER UTILITIES
REGULATORY AUTHORITY
(EWURA)



Employment Opportunities

The Energy and Water Utilities Regulatory Authority (EWURA) is an independent, world class regulatory authority responsible for licensing, tariff regulation and quality of service regulation of the electricity, water, petroleum and Natural gas sectors. EWURA has the following vacancies for which suitably qualified Tanzanians are invited to apply.

1. WATER AND SANITATION DIVISION

- a) Post Title: Commercial Manager – Water and Sanitation
- b) Duty Station: EWURA Head Office - Dodoma
- c) Reports to: Director of Water and Sanitation

Commercial Manager – Water and Sanitation will be responsible for ensuring optimal provision of economic inputs in regulating water and sanitation.

d) Duties and Responsibilities:

- (i) To provide support in overseeing effective and efficient application of provisions of the Water Supply and Sanitation Act in order to ensure commercial aspects of the water and sanitation sector are in conformity with provision of the Act and good industry practices.
- (ii) To provide support in ensuring optimal provision of economic inputs to regulating and controlling the distribution and sale of water.
- (iii) To regularly monitor market's demand-supply dynamics of water and sanitation services and keep track of prices of water in national and international markets.
- (iv) To provide support in reviewing, issuing, renewing and revoking licenses for water supply and sanitation services as per the Act and accepted standards.
- (v) To develop effective business models for improving quality of service in delivery of water and sanitation services.
- (vi) To provide support in reviewing, for updating, and advice on the entire water and sanitation licensing process, including licence application, licence fees, rules and terms and conditions of licenses for supply of water and sanitation services to consumers
- (vii) To provide support in reviewing and advising on business plans, tariffs

and prices of water and sanitation services.

- (viii) To assist in conducting studies necessary for administrative and management purposes.
- (ix) To provide support in monitoring and measuring licensees' performance and compliance with the Act.
- (x) To undertake any related other duties as assigned by the supervisor.

e) Minimum Academic Qualifications and Experience

The ideal candidate for this position should have the following qualifications and experience.

- (i) Bachelor of Science Degree in Engineering (Environmental, Civil and Water Resources or Municipal and Industrial Services) from a recognized University.
- (ii) Possession of Master's degree qualifications in the relevant fields or others such as Business Administration or Finance.
- (iii) Must be registered by the Engineers Registration Board as a Professional Engineer
- (iv) Knowledge and Competence in Information and Communications
- (v) Technology (ICT) application
- (vi) Possession of at least seven (7) years' work experience in relevant fields out of which three (3) should be in a senior position
- (vii) Knowledge and familiarity on sector regulation will be an added advantage

2. CORPORATE AFFAIRS DIVISION

- a) Post Title: Principal Accountant – Expenditure**
- b) Duty Station: EWURA Head Office - Dodoma**
- c) Reports to: Finance Manager**

Principal Accountant – Expenditure will be responsible for ensuring timely and effective provision of financial services to the Authority.

d) Duties and Responsibilities:

- (i) To coordinate provision of support in ensuring timely and effective provision of financial services to the Authority.
- (ii) To coordinate monitoring of financial expenditure as per approved budget, procedures and policies.
- (iii) To coordinate provision of support in overseeing establishment and application of systems and procedures for finance.
- (iv) To participate in overseeing application of systems and procedures for finance.
- (v) To collaborate in ensuring that all approved and normal operations pertaining to finance are carried out on time and according to approved

budget.

- (vi) To collaborate in overseeing prudent management of the Authority's resources, including keeping records on their utilization.
- (vii) To oversee the supplies of goods across the Authority.
- (viii) To coordinate preparation of time-based reports on financial performance.
- (ix) To coordinate preparation of operating and capital expenditure budgets.
- (x) To collaborate in preparing annual financial statements and provide required support to external auditors.
- (xi) To collaborate in controlling, applying and monitoring routine finance functions.
- (xii) To maintain the assets register of the Authority.
- (xiii) To collaborate in monitoring and controlling all payable accounts.
- (xiv) To effectively supervise and guide members of staff reporting on the job.
- (xv) To undertake any other duties as assigned by the supervisor.

e) Academic Qualifications and Experience

The ideal candidate for this position should have the following qualifications and experience.

- (i) University Degree/ Advanced diploma majoring in accounting or finance from a recognized higher learning institution.
- (ii) Master's Degree majoring in accounting or finance or business administration.
- (iii) Certified Public Accountant, CPA (T) or ACCA is a must.
- (iv) Must be registered with the National Board of Accountants and Auditors (NBAA) in the category of 'Associate' or 'Fellow'.
- (v) Knowledge and Competence in Information and Communications Technology (ICT) application, and familiarity with one of the accounting software.
- (vi) A strong knowledge of International Financial Reporting Standards (IFRS) and International Public Sector Accounting Standards (IPSAS).
- (vii) Possession of Not less than six (6) years working experience in relevant fields.

Personal Attributes

In addition to the above skills and qualifications, applicants for the above positions are required to have the following attributes:

- a) A very high level of integrity, honesty and sense of responsibility;
- b) Ability to work under pressure and produce expected results;
- c) Ability to work in a dynamic team;
- d) Ability to self-manage, achieve results and meet deadlines; and
- e) Willingness to work beyond the call of duty.

Tenure and Remuneration

- a) A competitive salary will be offered to the right candidates for the posts.
- b) EWURA is an equal opportunity employer.
- c) Staff will be employed on permanent and pensionable terms.

Mode of Application

Application letter with Curriculum Vitae (CV) including e-mail address or day time contact telephone number, together with photocopies of certificates, one passport size photo and names and contacts of three referees should be addressed to reach the under-mentioned by **28th April, 2021**.

Only short listed candidate meeting the above criteria will be invited for interview. Lobbying and canvassing for employment will not be entertained and may work to the candidate's disadvantage.

Application letter should be addressed to:

**The Director General,
Energy and Water Utilities Regulatory Authority (EWURA),
EWURA House, Plot No 3, Bloch AD, Medeli West,
P O Box 2857,
DODOMA**