

### Requirements for application of Petroleum Retail Construction Approval

- a) Certified copy of Certificates of Business Registrations which include
  - (i) Certificate of Incorporation; or
  - (ii) Business Licence.
- b) certified copy of Tax Identification Number (TIN) certificate;
- c) certified copy of Certificate of Occupancy (Title Deed) or any authorization from relevant land authority that approves the plot for development of petroleum facility;
- d) lease agreement in case the applicant is not the owner of the land on which a regulated facility has been be constructed;
- e) certified copy of Building Permit;
- f) certified copy of an Environmental Impact Assessment Certificate issued by relevant Authority;
- g) An engineering layout plan duly signed by a registered engineer which shows the regulated facility constructed meets the approved specifications and shall specify:
  - (i) the location and distances between building structures, facilities and equipment;
  - (ii) entry and exit;
  - (iii) perimeter wall and property boundaries; and
  - (iv) location and identification of dispensing unit/s, offloading points and vent pipes;
- h) A project or business plan describing the scope of the proposed business activity;
- i) Copy of Passport or National ID; and
- j) a proof of payment of an appropriate application fee **(TZS 500,000/=)**;

### Requirements for application of Petroleum Retail Licence - New

- a) Certified copy of Certificates of Business Registrations which include
  - (iii) Certificate of Incorporation; or
  - (iv) Business Licence.
- b) certified copy of Tax Identification Number (TIN) certificate;
- c) certified copy of Certificate of Occupancy (Title Deed) or any authorization from relevant land authority that approves the plot for development of petroleum facility;
- d) lease agreement in case the applicant is not the owner of the land on which a regulated facility has been be constructed;

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| e) certified copy of Building Permit;   |
| f) certified copy of a valid Fire Certificate from the Fire Department;   |
| g) copy of EWURA Construction Approval ( <b>applicable for petrol stations Constructed after April 2009</b> );  |
| h) certified copy of an Environmental Impact Assessment Certificate issued by relevant Authority;   |
| i) An engineering layout plan duly signed by a registered engineer which shows the regulated facility constructed meets the approved specifications and shall specify: <ul style="list-style-type: none"> <li>(i) the location and distances between building structures, facilities and equipment;</li> <li>(ii) entry and exit;</li> <li>(iii) perimeter wall and property boundaries; and</li> <li>(iv) location and identification of dispensing unit/s, offloading points and vent pipes;</li> </ul> |
| j) A project or business plan describing the scope of the proposed business activity;   |
| k) Copy of Passport or National ID; and   |
| l) A certified copy of the supply agreement with a licensed wholesaler  |
| m) Insurance cover  |
| n) a proof of payment of an appropriate application fee ( <b>TZS 500,000/=</b> );   |

### **Requirements for application of Petroleum Retail Licence - Renew**

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| a) Tax clearance certificate;   |
| b) A certified copy of the supply agreement with a licensed wholesaler;   |
| c) Lease agreement in case the applicant is not the owner of the land on which a regulated facility has been constructed; and |
| d) certified copy of a valid Fire Certificate from the Fire Department.   |
| e) Insurance cover  |
| f) a proof of payment of an appropriate application fee ( <b>TZS 500,000/=</b> );   |